



North Dakota Ag Coalition PROCEDURES

PROCEDURES of the NORTH DAKOTA AG COALITION, complementary and in addition to the bylaws:

AG COALITION POLICY PROCESS

- a. Proposals on issues must be sponsored and introduced/presented by an AG COALITION member.
- b. Proposals should be submitted in writing via the Proposed Action Item Form to the AG COALITION Administrator or introduced/presented in motion form at a regularly scheduled or special meeting.
- c. The proposed issues will be placed on the next AG COALITION meeting agenda under Proposed Action Items.
- d. Upon receiving a majority vote of voting members present, the proposed action item will be voted on at the next regularly scheduled or special meeting of the AG COALITION, which will be held no less than 24 hours after the initial meeting. The issue will be placed on the meeting agenda under Policy Action Items.
- e. Policy Action Items will be voted on by ballots with columns labeled “yes,” “no” and “abstain.” An **abstain** vote counts as a **no** vote.
- f. The proposed Policy Action Item becomes AG COALITION policy upon receiving an affirmative vote by 75 percent of the voting members in attendance at that regularly called or special meeting.
- g. If a member is uncomfortable with a proposed policy action item, it is suggested that a motion be made to table the proposal until further information can be gathered on the issue.
- h. If a proposed policy action item fails by at least 75 percent negative vote, a motion may be made and voted upon for the Coalition to take an opposing position on the issue.

SBARE NOMINATIONS

A. Requirements for nominees:

- a. The individual must be nominated by a member organization of the AG COALITION.
- b. The nominee does not have to be a member of the AG COALITION or an active participant within a member organization.
- c. The nominee can be a producer or a non-producer.

B. Written Nomination requirements:

- a. Nominations are limited to one page and should provide the following information:
 - i. Details of the individual’s farming and/or ranching involvement
 - ii. Involvement with agriculture organizations and boards
 - iii. Description of why the nominee would be best suited to represent the producers of North Dakota on SBARE
- b. The nominee is strongly encouraged to attend the meeting and present his/her nomination.

A. Voting Procedure:

- a. The written nominations will be sent to each member organization for review prior to the meeting where voting will take place.
- b. Each voting member receives one vote.
- c. Nominees will be chosen by majority vote of those AG COALITION members who are in attendance at the meeting.